



PRESIDENT-ELECT

1 Year Term

Officers elected by the membership shall assume the duties of their office on January 1st following their election. The Treasurer and Secretary shall be elected in alternate years. All members of the Executive Committee are required to attend all meetings of the full Board of Directors and Executive Committee.

1. Assume and perform the duties of the President in the President's absence.
2. Oversee the **Annual Audit** of the Association by an audit committee composed of three members of the Association, not currently serving as Directors and designated by the President-Elect. The audit committee is responsible for an annual review of the financial record of receipts and expenditures incurred in connection with the administration of the Association.
3. **Chair of the Nominations and Elections Committee.** (Usually includes Executive Committee members, ED, DPA, Diversity Rep)
4. **Attendance at APA Practice Leadership Conference in Washington, DC.** Usually in March: 4-5 days Friday or Saturday through Tuesday. APA and KPA cover hotel, airfare, some per diem.