

Kentucky Psychological Association

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KPA's Strategic Priorities

Membership	Advocacy	Leadership Development
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Kentucky Psychological Association Board Meeting

Date: Friday, December 11, 2015 **Time:** 1:00 – 5:00 PM

Location: Foundation for a Healthy KY, Louisville, KY

Minutes - DRAFT

Present: Dave Olson (President), Amanda Merchant (President Elect), Pam Cartor (Past President), Dave Hanna (Treasurer), Allison From (Secretary), Katie McBride (Greater Jefferson Rep and Membership Committee Chair), Lori Bradbury-Robinson (Northern Rep), Jennifer Price (Academic Rep and Public Education), Eric Russ (ECP rep), David Susman (APA Council Rep), Steve Katsikas (Education & Training Rep and Psychopharm task force chair), Jon Urey (Central Rep), Brandon Dennis (Clinical Section rep), Sarah Shelton (Western Rep and Communications chair), Michael DiBiasie (Greater Fayette Rep), Sharon Turpin (Ethics co –chair), Ginny Frazier (Disaster response and Community and Public Service Rep), Jessica Beal (Child and Adolescent rep)

Committee Chairs and Liaisons: (non-voting): Deb Coleman (KMHC liaison), Marianne McClure (convention chair), Pat Burke (Ethics Chair), Suzy Rogers (KAPS liaison), Tanya Stockhammer (CE program development chair)

Absent Voting Members With Notice: Cecilia White (Eastern Rep), Joanna Conley (Master's Rep), Miriam Selph, Erica Adams (Health Psych. Section rep)

Absent Voting Members Without Notice:

Incoming board members: Norah Chapman (incoming academic rep), Katy Bradley (incoming chair, CE development), Jessica Newland (incoming clinical), Elizabeth Castor (incoming masters level rep), Michael Yates (incoming Western rep), Dee Werline (incoming development disabilities rep)

Central Office: Lisa Willner (Executive Director, KBEP Liaison), Laurie Grimes (Director of Professional Affairs), Sheila Schuster (Legislative Agent), Joy Kaplan (Operations Manager)

Vacant Board Positions: none

TOPIC		CONCLUSION
Call to Order and Roll Call/ President's Remarks	David Olson called the meeting to order at 1:06. Roll was called. Olson gave brief remarks regarding his role as President and transition to Past-president.	
Approval of Minutes of 9/11/15	Minutes were distributed prior to the meeting. No discussion or corrections.	Pam Cartor made a motion to approve the minutes. Motion passed unanimously.
Financial Report	Dave Hanna reported and distributed a handout. In September the convention registration income was coming in but no site fees had been paid yet. While the handouts are through ¾ of the year, Hanna reported some on the current financial state. Joy renegotiated contracts regarding convention so at the end of the year we ended up with more revenue than projected. Hanna discussed emeritus membership and possible changes that will need to happen with that over the next year. Hanna stated that we are in a very healthy financial state.	David Susman made a motion to accept the financial report. Motion passed unanimously.
ACTION ITEM: Bylaws Change, Finance Committee and Diversity Interest Section Rep	David Olson presented a handout. Joy Kaplan presented on the vote. Amendment 1 had 84 yes votes, 6 no votes, and 1 abstention. Amendment 2 had 84 yes votes, 5 no votes, and 2 abstentions.	Dave Hanna made a motion to ratify the membership vote tally. Motion passed unanimously.
ACTION ITEM: KPA 2016 Legislative Agenda	David Olson presented (handout attached). These are the five issues we want to take to our Lobbying firm to advocate for in the legislature.	Allison From made a motion to approve the first 5 items of the Legislative Agenda for 2016. Discussion followed. Motion passed unanimously.
ACTION ITEM: KMHC Priorities	Sheila Schuster presented (handout attached). She remarked that these issues have been proposed before but have yet to pass. The KMHC priorities are around expanded SPMI outpatient services, substance abuse, domestic violence, and child protection. Schuster asked the board to support these priorities.	Dave Hanna made a motion to approve the KMHC priorities. Discussion followed. Motion passed unanimously.
ACTION ITEM: Approval of Committee Chairs	Amanda Merchant presented the slate of committee chairs. Advocacy: Georgeann Stamper Brown; CE-review: Matt Gilbert; CE program development: Katy Bradley; Communications: Sarah Shelton; 2016	Dave Hanna made a motion to approve the new committee chairs. Motion passed unanimously.

	Convention: Allison From and Robin Tapp; Early Career Psychologist: Norah Chapman; Ethics: Pat Burke and Sharon Turpin; Finance: David Hanna; Membership: Lori-Bradbury-Robinson.	
ACTION ITEM: Approval of 2016 Budget	Dave Hanna presented and distributed handouts. We are proposing a total budget of \$320,100.00. We are projecting a more modest budget for the upcoming year than the budget we had in 2015. Discussed reasons for the current budget numbers. Hanna explained the expenses as well, especially around Personnel costs, which are slightly increased for next year in order to give raises to some central office staff. McCarthy will be more active as our lobbyist as Schuster decreases her hours.	Pam Cartor made a motion to approve the proposed budget. Discussion followed. Motion passed unanimously.
ACTION ITEM: Acceptance of the Executive Director Evaluation	Pam Cartor presented the evaluation and distributed a handout. We did have 100% board participation for the evaluation. The ED evaluation was extremely high across the board. Willner is a strong well-rounded leader who is highly respected by board members.	Katie McBride made a motion to go into executive session to discuss the evaluation. Motion passed unanimously. All non-voting members left the room. Allison From made a motion to approve the evaluation of the Executive Director. Motion passed unanimously.
DISCUSSION ITEM: DPA evaluation process	Pam Cartor began the discussion during the executive session. The DPA position was previously a contract employee but we changed the position to be a salaried employee; thus the position needs to be evaluated. Discussion followed. The Hanna and Schuster will work with the board to develop an evaluative tool for the DPA position and the person in the position.	
DISCUSSION ITEM: Annual Report Reminder	Lisa Willner asked chairs of committees and reps to make sure to submit the annual report by the end of January. Joy sent a template to everyone who needs to complete a report.	
DISCUSSION ITEM: Regs update	Lisa Willner and Sheila Schuster presented and distributed three handouts. One of the regs that is missing is the one on psychological testing because KBEP withdrew the reg because it could have left the reg open for even more changes. The regs will become regs on	

	Wednesday afternoon after being approved in the legislature.	
DISCUSSION ITEM: KPA Board Election results	Amanda Merchant announced the new members of the board and thanked everyone who ran. The handout with all officers and representatives is attached.	
DISCUSSION ITEM: PAC Update	Ginny Frazier presented as a member of the PAC and distributed a handout. The PAC currently has \$5,000. The goal is to increase the donations and to collect the promised donations. The PAC will also meet with McCarthy to be more fully educated regarding how the PAC will function. Lois Doan agreed to be the treasurer and other members were recruited for the PAC.	
DISCUSSION ITEM: KY Colleague assistance program (1 st reading)	Pat Burke and Sharon Turpin presented the revised proposal for the KY Colleague assistance program. They also distributed a handout. They removed the word “trained” from the proposal they discussed at the last board meeting. The handouts include a Provider Professional reference, a panel provider registration, and a provider professional reference release of information. Members brought up concerns over having personal references because it makes it appear that KPA is sanctioning/approving the provider. The intent is just for KPA to be the repository for the list of interested providers. More discussion followed.	Burke and Turpin will bring the issue back to their committee for further discussion. They will be back at the next board meeting to present the new version of the proposal.
Membership Report	Willner distributed a handout and began the discussion. The report is through the end of September. Membership is down from 689 last year to 632 this year.	
2015 CE Report	Willner distributed a handout. Our CE income is \$37,708.76, which is increased from the budgeted income of \$25,000.	
Executive Director Report	<p>Lisa Willner distributed a handout. Willner discussed how well the board orientation went this morning. Willner pointed out the newly established Legislative Fast Response team, which includes the ED, DPA, Advocacy Committee chair, and 4 past presidents. The plan is to have a phone call once a week to talk with the lobbying firm. KBEP has a new chair, Jamie Lynn Hopkins, and Gerald Walker is the vice-chair.</p> <p>The Central Office was able to hire a new assistant who will take over in January. Her name is Marsha Green.</p>	

Legislative Agent report	Sheila Schuster presented. She stated that she expects Frankfort to be unpredictable with the latest election.	
DPA Report	Laurie Grimes presented. She continues to send email blasts on various issues. She has not heard from members about troubles switching to ICD 10 codes. Grimes is working on the practice resources part of the website with Joy Kaplan. She is also working on talking to insurance companies around issues of reimbursement with assessments.	
Recognition of Outgoing Board Members	Olson presented and recognized each outgoing board member.	

Adjournment: Allison From made a motion to adjourn. Meeting adjourned at 4:50 pm.

2016 EC Meeting Dates:

February 12, 2016

May 13, 2016

August 12, 2016

November 11, 2016

All meetings in Frankfort, KY

2016 Board Meeting Dates

March 11
Frankfort, KY

June 3-4 RETREAT
Location TBD

September 9
Frankfort, KY

December 9
Louisville, KY

Other Dates to Note:

February 9
KPA Legislative Day

February 27-March 1, 2016
SLC
Washington, DC

November 3-5
KPA Annual Convention
Louisville